

Actions arising from previous Governance Committee Meetings

Members are requested to consider the following list of actions and note the updates provided.

Ref.	Date	Item/Action	Member/Officer	Status	Comments/Update
25-2	30/09/2025	Forward Plan - Constitution updates to be included on the Forward Plan as a twice-yearly standing item.	Gordon Oliver	Complete	Updates scheduled for April and November.
25-3	30/09/2025	Internal Audit Update Report Q1 25-26 - Project management task and finish group to be informed about the new ICT system for Housing and the issues experienced with implementation as there could be important constructive feedback and learning.	Sarah Clarke	Complete	<p>This was discussed by the Task Group at its meeting on 9 February. The Task Group noted that processes had been updated in response to the issues highlighted by the Abrisas procurement such that the S151 Officer must be consulted at an early stage on any proposals to introduce financial systems and no such system can go live without the authorisation of the S.151 Officer.</p> <p>The Task Group's report was amended to include the following recommendation:</p> <p><i>The Council should develop and maintain a live list of all IT systems and how they are integrated. This must be consulted when procuring all new IT systems to ensure the necessary system compatibility and functionality is specified and could be delivered by the new supplier. Any procurement of new IT systems should be signed off by the Council's ICT Service and the Project Sponsor.</i></p>
26-1	27/01/2026	Actions Arising from Previous Meetings - Officers to circulate the link to the PDF version of the Constitution	Martyn Sargeant	Complete	Link was circulated 28 January.
26-2	27/01/2026	KPMG: Draft Auditor's Annual Report (2024-25) - review the use of '!' symbols where there is limited risk	KPMG	In progress	Pending the next report.
26-3	27/01/2026	KPMG: Draft Auditor's Annual Report (2024-25) - consider bringing the annual reports to separate meetings in future years.	KPMG	In progress	Pending the next report.
26-4	27/01/2026	KPMG: Draft Auditor's Annual Report (2024-25) - confirm if the budget gap included the recent local government settlement.	Chris Dagnall	Complete	<p>The recommendation referred to was initially raised in the prior period (2023/24). It was included within the 2024/25 report as we are required to follow up on all previous recommendations raised.</p> <p>The figure was taken from the 2025/26 to 2028/29 MTFS. The £30m gap is referenced on page 8, paragraph 3.2</p>
26-5	27/01/2026	Treasury Management Mid-Year Review Report 2025/26 - Provide borrowing figures for H1 2024/25	Chris Dagnall	Complete	Figures provided on separate sheet.

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26-6	27/01/2026	Treasury Management Mid-Year Review Report 2025/26 - Amend table headings in Table 4.5	Chris Dagnall	Complete	The approved Capital Programme (£72.9m) will be formally agreed by Full Council in February 2026. The Q2 position reflects the forecasted outturn for the 2025/26 financial year. For clarity, the Q2 forecast represents projected year end expenditure and does not constitute actual year to date spend. The column headings are therefore deemed to be appropriately named.
26-7	27/01/2026	Treasury Management Mid-Year Review Report 2025/26 - Provide reasons for ASC and Community Services overspend	Chris Dagnall	Complete	<p>Adult Social Care (ASC)</p> <ul style="list-style-type: none"> - £600k represents slippage from the approved 2024/25 budget, moved forward to 2025/26 - £400k was approved in the 2025/26 programme for the Social Care Management System due to a forecast overspend. This approval was recommended through the Asset and Capital Group, and subsequently noted within the Q1 Executive report <p>Community Services</p> <ul style="list-style-type: none"> - £5.3m represents slippage related to the approved 2024/25 budget, reflecting capital schemes that were delayed or not delivered due to a range of factors referenced in the 2024/25 outturn report - Additionally, a Q1 reprofiling exercise transferred forward the Thatcham Library project (value £1.2m) into future financial years - These two items account for the majority of the overspend noted
26-8	27/01/2026	Treasury Management Mid-Year Review Report 2025/26 - Provide additional information regarding the grants	Chris Dagnall	Complete	Figures provided on separate sheet.

Last Updated: 14 April 2026